

Notice of Annual General Meeting

NOTICE IS HEREBY GIVEN that the 60th Annual General Meeting of Fraser & Neave Holdings Bhd (“Company”) will be held virtually through live streaming from the broadcast venue at the Auditorium, Level 3A, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan, Malaysia on Monday, 17 January 2022 at 10:00 a.m. for the following purposes:

ORDINARY BUSINESS

1.	To receive the Audited Financial Statements for the financial year ended 30 September 2021 together with the Reports of the Directors and Auditors thereon.	Refer to Explanatory Note (i)
2.	To approve the payment of a final single tier dividend of 33 sen per share for the financial year ended 30 September 2021.	Resolution 1
3.	To re-elect the following Directors who retire in accordance with Clause 100 of the Company’s Constitution, as Directors: (i) Mr. Lee Meng Tat (ii) Mr. David Siew Kah Toong (iii) Y.Bhg. Datuk Kamaruddin bin Taib Note: Y.Bhg. Dato’ Sri Johan Tazrin bin Hamid Ngo who also retires in accordance with Article 100 of the Company’s Constitution, will not be seeking re-election in view of his nine-year term as an Independent Non-Executive Director ending on 22 January 2022. Hence, his retirement as a Director and cessation of Y.Bhg. Dato’ Ng Wan Peng as his alternate will take effect upon the conclusion of the 60th Annual General Meeting.	Resolution 2 Resolution 3 Resolution 4
4.	To appoint the following Director: “THAT Y.Bhg. Dato’ Ng Wan Peng, who has consented to act as a Director and made a declaration that she is not disqualified from being appointed or holding office as a Director pursuant to Section 201 of the Companies Act 2016, be and is hereby appointed as a Director of the Company and designated as Independent Non-Executive Director with effect from the conclusion of the 60th Annual General Meeting on 17 January 2022.”	Resolution 5
5.	To approve the payment of Directors’ fees and benefits of up to RM1,500,000 for the period from 18 January 2022 until the next annual general meeting (“AGM”) of the Company (2021 AGM: up to RM1,500,000), payable monthly in arrears after each month of completed service of the Directors.	Resolution 6
6.	To re-appoint Messrs KPMG PLT, the retiring auditors, as the auditors of the Company for the financial year ending 30 September 2022 and to authorise the Directors to fix their remuneration.	Resolution 7

SPECIAL BUSINESS

7.	ORDINARY RESOLUTION – PROPOSED RENEWAL OF SHARE BUY-BACK AUTHORITY “THAT subject always to the Companies Act 2016 (“Act”), the provisions of the Constitution of the Company, the Main Market Listing Requirements (“MMLR”) of Bursa Malaysia Securities Berhad (“Bursa Securities”) and the approvals of the relevant authorities, the Board of Directors of the Company be and is hereby unconditionally and generally authorised, to the extent permitted by the law, to make purchases of ordinary shares in the Company’s issued shares (“F&N Shares”) from time to time through Bursa Securities, subject further to the following: (i) the maximum number of ordinary shares which may be purchased and held by the Company does not exceed ten per centum (10%) of the total issued shares of the Company at any point in time (“Proposed Share Buy-Back”); (ii) the maximum funds to be allocated by the Company for the Proposed Share Buy-Back shall not exceed the Company’s total retained profits at the time of purchase of the Proposed Share Buy-Back;	
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	(iii) the approval conferred by this resolution will commence immediately upon the passing of this resolution and will expire at the conclusion of the next annual general meeting of the Company, following the passing of this resolution or the expiration of the period within which the next annual general meeting is required by law to be held unless earlier revoked or varied by ordinary resolution passed by shareholders of the Company at a general meeting but not as to prejudice the completion of purchase by the Company before the aforesaid expiry date and, in any event, in accordance with the provisions of the Act, the rules and regulations made pursuant thereto and the guidelines issued by Bursa Securities and/or any other relevant authority; and (iv) upon completion of the purchase(s) of the F&N Shares or any part thereof by the Company, the Directors be and are hereby authorised to cancel all the F&N Shares so purchased, retain all the F&N Shares as treasury shares for future re-sale or retain part thereof as treasury shares and cancel the balance or distribute all or part of the F&N Shares as dividends to shareholders, and in any other manner as prescribed by the Act, rules, regulations and orders made pursuant to the Act and the requirements of MMLR and any other relevant authority for the time being in force. AND THAT authority be and is hereby unconditionally and generally given to the Directors to take all such steps as are necessary or expedient (including without limitation, the opening and maintaining of central depository account(s) under the Securities Industry (Central Depositories) Act 1991, and the entering into all agreements, arrangements and guarantees with any party or parties) to implement, finalise and give full effect to the Proposed Share Buy-Back with full powers to assent to any conditions, modifications, revaluations, variations and/or amendments (if any) as may be imposed by the relevant authorities and with full power to do all such acts and things thereafter (including without limitation, the cancellation or retention as treasury shares of all or any part of the shares bought back) in accordance with the Act, the provisions of the Constitution of the Company, the MMLR and all other relevant governmental and/or regulatory authorities.”	Resolution 8
8.	ORDINARY RESOLUTION – PROPOSED RENEWAL OF EXISTING SHAREHOLDERS’ MANDATE AND PROPOSED NEW SHAREHOLDERS’ MANDATE FOR RECURRENT RELATED PARTY TRANSACTIONS OF A REVENUE OR TRADING NATURE “THAT approval be and is hereby given for the Company and/or its subsidiaries (“F&N Group”) to enter into any of the category of recurrent transactions of a revenue or trading nature falling within the types of transactions set out in Sections 2.4.1 and 2.4.2, Part B of the Statement/Circular to Shareholders dated 17 December 2021 with the related parties mentioned therein, provided that such transactions are necessary for the day-to-day operations and they are carried out in the ordinary course of business on normal commercial terms which are consistent with the F&N Group’s normal business practices and policies, and on terms not more favourable to the related parties than those extended to the other customers of the F&N Group, and not to the detriment of the minority shareholders AND THAT such approval shall be in force until: (i) the conclusion of the next annual general meeting of the Company, at which time it will lapse, unless by a resolution passed at the meeting, the authority is renewed; (ii) the expiration of the period within which the next annual general meeting is required to be held pursuant to Section 340(2) of the Companies Act 2016 (but shall not extend to such extensions as may be allowed pursuant to Section 340(4) of the Companies Act 2016); or (iii) revoked or varied by the Company in a general meeting, whichever is the earlier AND THAT the Directors of the Company and each of them be authorised to do all such acts and things (including, without limitation, to execute all such documents) as they may consider necessary, expedient or in the interests of the Company to give effect to this resolution.”	Resolution 9
9.	To transact any other business of which due notice shall have been given.	

NOTICE OF ANNUAL GENERAL MEETING

NOTICE OF DIVIDEND PAYMENT

NOTICE IS HEREBY GIVEN THAT subject to the approval of shareholders at the 60th Annual General Meeting of the Company, the proposed payment of a final single tier dividend of 33 sen per share for the financial year ended 30 September 2021 will be paid to shareholders on 9 February 2022. The entitlement date for the proposed dividend shall be on 21 January 2022.

A depositor shall qualify for the entitlement to the dividend only in respect of:

- (a) Shares transferred to the depositor's securities account before 4:30 p.m. on 21 January 2022 in respect of ordinary transfer; and
- (b) Shares bought on Bursa Malaysia Securities Berhad on a cum entitlement basis according to the Rules of Bursa Malaysia Securities Berhad.

By Order of the Board

TIMOTHY OOI AIK TUAN

(LS0010357/SSM PC NO. 201908002732)

Company Secretary

Kuala Lumpur, Malaysia

17 December 2021

NOTES:

Virtual Annual General Meeting ("AGM")

- (1) The 60th AGM of the Company will be conducted virtually through live streaming and Remote Participation and Electronic Voting ("RPEV") facilities which will be made available on the online portal of Boardroom Share Registrars Sdn Bhd at <https://meeting.boardroomlimited.my> (Domain Registration No. with MYNIC – D6A357657). Please refer to the Administrative Details for the 60th AGM for the procedures to register, participate and vote remotely via the RPEV facilities.
- (2) For the purpose of complying with Section 327(2) of the Companies Act 2016, the Chairman of the meeting is required to be present at the main venue of the AGM. Members/Proxies/Corporate Representatives will not be allowed to attend this AGM in person at the broadcast venue on the day of the AGM.

Appointment of Proxy

- (3) A member entitled to attend, speak and vote remotely at the above virtual meeting via the RPEV facilities may appoint a proxy or proxies (but not more than two) to attend, speak and vote on his/her behalf and such proxy or proxies need not be a member or members of the Company.
- (4) Where there are two proxies appointed, the number of shares to be represented by each proxy must be stated.
- (5) In the case of a corporation, the form of proxy must be executed under seal or under the hand of its attorney duly authorised.

- (6) Where a member of the Company is an exempt authorised nominee which holds shares in the Company for multiple beneficial owners in one securities account ("Omnibus Account"), there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each Omnibus Account it holds. Each appointment of proxy by an exempt authorised nominee shall be by a separate instrument of proxy which shall specify the proportion of shareholding to be represented by each proxy.
- (7) The instrument appointing a proxy or proxies may be deposited at the office of the Poll Administrator, Boardroom Share Registrars Sdn Bhd at 11th Floor, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan, Malaysia or at its website at <https://investor.boardroomlimited.com> ("eProxy Lodgement") not less than 48 hours before the meeting. Please refer to the Administrative Details for the 60th AGM for the steps on the eProxy Lodgement.

Members Entitled to Attend the AGM

- (8) For the purpose of determining a member who shall be entitled to attend the 60th AGM, the Company shall be requesting Bursa Malaysia Depository Sdn Bhd, in accordance with Clause 65(6) of the Company's Constitution and Section 34(1) of the Securities Industry (Central Depositories) Act 1991, to issue a General Meeting Record of Depositors as at Friday, 7 January 2022. Only a depositor whose name appears on the Record of Depositors as at Friday, 7 January 2022 shall be entitled to attend the said meeting or appoint proxies to attend, speak and vote on his/her behalf.

EXPLANATORY NOTES:**A. FOR ORDINARY BUSINESS****(i) Audited Financial Statements**

Item 1 of the agenda is intended for discussion only as under Section 340(1) of the Companies Act 2016, the Audited Financial Statements do not require formal approval of shareholders. As such, this item will not be put forward for voting.

(ii) Appointment of Director (Resolution 5)

Y.Bhg. Dato' Sri Johan, whose nine-year term as an Independent Non-Executive Director will be ending on 22 January 2022, will not be seeking re-election. This is in line with the Company's Policy on Independence of Directors, which limits the tenure of independent directors to a cumulative term of nine years without further extension.

Hence, his retirement as a Director and cessation of Y.Bhg. Dato' Ng as his alternate will take effect upon the conclusion of the 60th AGM. To fill the anticipated casual vacancy arising from Y.Bhg. Dato' Sri Johan's retirement, the Board has through the Nominating Committee reviewed and evaluated the proposed appointment of Y.Bhg. Dato' Ng as an Independent Non-Executive Director of the Company. Premised on the evaluation, the Board recommends that shareholders approve the proposed appointment of Y.Bhg. Dato' Ng. The profile of Y.Bhg. Dato' Ng is set out in the Statement Accompanying Notice of AGM.

The notice of nomination for the proposed appointment of Y.Bhg. Dato' Ng served by the Board is attached hereto as Appendix I.

(iii) Directors' Fees and Benefits (Resolution 6)

Section 230(1) of the Companies Act 2016 provides that fees of directors and any benefits payable to the directors including any compensation for loss of employment of a director or former director of a public company or of a listed company and its subsidiaries shall be approved at a general meeting.

At the AGM on 19 January 2021, shareholders approved the payment of Directors' fees and benefits of up to RM1,500,000 for the period from 20 January 2021 until 17 January 2022.

Total Directors' fees and benefits paid for the financial year ended 30 September 2021 amounted to RM1,337,693 as detailed in the Corporate Governance Overview Statement.

In determining the estimated Directors' fees and benefits of up to RM1,500,000, the Board has considered various factors including the number of scheduled and ad-hoc meetings of the Board and Board Committees and the AGM along with Directors' benefits.

Resolution 5, if passed, will facilitate the payment of Directors' fees and benefits on a monthly basis and/or as and when required. The Board is of the view that Directors should be paid such fees and meeting allowances upon them discharging their responsibilities and rendering their services to the Company.

B. FOR SPECIAL BUSINESS**(i) Proposed Renewal of Share Buy-Back Authority (Resolution 8)**

Resolution 8, if passed, will provide the Company with the authority to buy-back its shares and will allow the Company a further option to utilise its financial resources more efficiently. Additionally, it is intended to stabilise the supply and demand as well as the price of the Company's shares. Please refer to Part A of the Statement/Circular to Shareholders dated 17 December 2021 for more details.

(ii) Proposed Renewal of Existing Shareholders' Mandate and Proposed New Shareholders' Mandate for Recurrent Related Party Transactions of a Revenue or Trading Nature (Resolution 9)

Resolution 9, if passed, will enable the Company and/or its subsidiaries ("F&N Group") to enter into recurrent transactions with the related parties provided that such transactions are carried out in the ordinary course of business on normal commercial terms which are consistent with the F&N Group's normal business practices and policies and on terms not more favourable to the related parties than those extended to the other customers of the F&N Group, and not to the detriment of the minority shareholders. Please refer to Part B of the Statement/Circular to Shareholders dated 17 December 2021 for more details.

Statement Accompanying Notice of Annual General Meeting

INDIVIDUAL STANDING FOR APPOINTMENT AS DIRECTOR

Y.BHG. DATO' NG WAN PENG

Malaysian, Age 57
Independent Non-Executive Director

Y.Bhg. Dato' Ng Wan Peng holds a Bachelor degree in Computer Science from Universiti Sains Malaysia. She also completed a Senior Executive Leadership Programme from Harvard Business School.

Y.Bhg. Dato' Ng has more than 30 years' experience in information technology/digital transformation. She started her career as a Systems Engineer with Uniphone Sdn Bhd in 1989, before joining Sapura Advanced Systems in 1991 as Program Manager, Project Manager, and Senior Systems Engineer. Y.Bhg. Dato' Ng later joined Multimedia Development Corporation ("MDC") in 1998 to lead and implement the key digitalisation initiatives under MSC Flagship applications as well as developing key Digital Enablers of MDC. Her last held position was Chief Operating Officer of Malaysia Digital Economy Corporation from 2009 to 2020.

Y.Bhg. Dato' Ng is currently an Alternate Director to Y.Bhg. Dato' Sri Johan Tazrin bin Hamid Ngo. She was also an alternate director in Commerce Dot Com Sdn Bhd (2006-2009) and Cyberview Sdn Bhd (2006-2014).

Y.Bhg. Dato' Ng currently serves as the President of Big Bad Wolf Ventures Sdn Bhd, where she spearheads the digital transformation and ensures that all initiatives/programmes planned and executed are aligned with the strategy goals of Big Bad Wolf Ventures Sdn Bhd. She also serves on the board of Securemetric Berhad and Hong Leong Assurance Berhad.

Y.Bhg. Dato' Ng does not hold any shares in Fraser & Neave Holdings Bhd ("Company") and its subsidiaries. She does not have any family relationship with any director and/or major shareholder of the Company, nor any personal interest in any business arrangement involving the Company. She has had no conviction for offences within the past five years and has had no public sanction or penalty imposed by the relevant regulatory bodies during the financial year, which require disclosure pursuant to the Main Market Listing Requirements of Bursa Malaysia Securities Berhad.

Letter of Nomination

APPENDIX I



F&N Point
No. 3, Jalan Metro Pudu 1
Fraser Business Park, Off Jalan Yew
55100 Kuala Lumpur, Malaysia
Tel : 603-9235 2288 Fax : 603-9222 7878

FRASER & NEAVE HOLDINGS BHD

Company No.: 196101000155 (4205-V)

Date: 3 November 2021

Mr Timothy Ooi Aik Tuan
Director, Group Legal Counsel and Company Secretary
Fraser & Neave Holdings Bhd
Level 3A, F&N Point
No. 3, Jalan Metro Pudu 1
Fraser Business Park, Off Jalan Yew
55100 Kuala Lumpur

Dear Sir,

Nomination of Director for appointment to the Board of Directors of Fraser & Neave Holdings Bhd ("F&NHB")

On behalf of the Board, I hereby give notice of our intention to nominate Y.Bhg. Dato' Ng Wan Peng for appointment to the Board of F&NHB, to be designated as Independent Non-Executive Director, and seek shareholders' approval for her appointment at the forthcoming Annual General Meeting ("AGM") of F&NHB.

We propose that the appointment of Y.Bhg. Dato' Ng Wan Peng as Director of F&NHB to take effect from 17 January 2022 upon shareholders' approval immediately after the conclusion of the AGM.

Please arrange for this notice to be circulated to the shareholders of F&NHB.

Thank you.

Yours faithfully,
For and on behalf of the Board of
Fraser & Neave Holdings Bhd



Y.A.M. Tengku Syarif Bendahara Perlis
Syed Badarudin Jamalullail Ibni Almarhum
Tuanku Syed Putra Jamalullail
Chairman

Administrative Details

for the 60th Annual General Meeting of Fraser & Neave Holdings Bhd

MODE OF MEETING

1. As a precautionary measure to contain the spread of the COVID-19 pandemic and safeguard the health and safety of shareholders and all participants, Fraser & Neave Holdings Bhd (“**F&NHB**” or “**the Company**”) will continue to leverage on technology to conduct the 60th Annual General Meeting (“**AGM**”). The 60th AGM of F&NHB will be conducted virtually with proceedings of the AGM being streamed live from the broadcast venue on the date and time as set out below:

Day, Date and Time of meeting:

Monday, 17 January 2022 at 10.00 a.m.

Broadcast venue:

Auditorium, Level 3A,
Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim,
Seksyen 13, 46200, Petaling Jaya,
Selangor Darul Ehsan, Malaysia

2. Shareholders will be able to access and participate in the proceedings through Remote Participation and Electronic Voting facilities (“**RPEV facilities**”), which will be made available on the online portal of Boardroom Share Registrars Sdn Bhd at <https://meeting.boardroomlimited.my> (Domain Registration No. with MYNIC–D6A357657).
3. The broadcast venue is only meant to facilitate the conduct of the virtual AGM. **No shareholder or proxy shall be physically admitted to the broadcast venue on the day of the AGM.**

ENTITLEMENT TO PARTICIPATE AND VOTE REMOTELY

1. A shareholder whose name appears on the Record of Depositors as at Friday, 7 January 2022 shall be eligible to participate in the meeting or appoint proxy(ies) to participate on his/her behalf.
2. If a shareholder is unable to participate at the AGM, he/she may also appoint the Chairman of the meeting as his/her proxy and indicate the voting instructions in the Proxy Form.

VOTING PROCEDURE

1. Voting will be conducted by poll in accordance with Paragraph 8.29A of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad. The Company has appointed Boardroom Share Registrars Sdn Bhd (“**Boardroom**”) as the Poll Administrator to conduct the poll by way of electronic voting (e-Voting) and Asia Securities Sdn Berhad as Independent Scrutineer to verify the poll results.
2. e-Voting for all the resolutions set out in the Notice of AGM will take place concurrently after the relevant questions in respect of these resolutions have been addressed.
3. Members and proxies are required to use one (1) of the following methods to vote remotely:
 - a. Launch Lumi Online Platform by scanning the QR code given to you in the email along with your remote participation User ID and Password; or

- b. Access to Lumi Online Platform via website URL <https://meeting.boardroomlimited.my>

For the purpose of this AGM, e-Voting can be carried out by using either personal smart mobile phones, tablets, personal computers or laptops.

4. During the AGM, the Chairman will invite the Poll Administrator to brief on the e-Voting Procedures. The voting session will commence as soon as the Chairman calls for the poll to be opened and shall remain open until such time when the Chairman announces the closure of poll.
5. The Scrutineer will verify the poll result reports upon closing of the poll session by the Chairman. Thereafter, the Chairman will announce and declare whether the resolutions put to vote were successfully carried or otherwise.

LODGEMENT OF PROXY FORM

1. If you are unable to attend the AGM via RPEV facilities and wish to appoint the Chairman of the AGM as your proxy to vote on your behalf, please deposit your proxy form at the office of the Poll Administrator, Boardroom at **11th Floor, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan** not less than forty-eight (48) hours before the time of holding the AGM, i.e. latest by Saturday, 15 January 2022 at 10.00 a.m. Any alteration to the Form of Proxy must be initialled.
2. Alternatively, the proxy appointment may also be lodged electronically at <https://investor.boardroomlimited.com>, which is free and available to all individual shareholders, not less than forty-eight (48) hours before the time of holding the AGM, i.e. latest by Saturday, 15 January 2022 at 10.00 a.m. For further information, kindly refer to the "Online Registration Procedure" below.
3. **If you wish to participate in the AGM yourself, please do not submit any proxy form for the AGM. You will not be allowed to participate in the AGM together with a proxy appointed by you.**

REVOCATION OF PROXY

1. If you have submitted your Proxy Form prior to the AGM and subsequently decide to appoint another person or wish to participate in the AGM yourself, please write in to **bsr.helpdesk@boardroomlimited.com** to revoke the earlier appointed proxy(ies) at least forty-eight (48) hours before the AGM. On revocation, your proxy(ies) will not be allowed to participate in the AGM. In such event, you should advise your proxy(ies) accordingly.

ONLINE REGISTRATION PROCEDURE

1. All shareholders including (i) individual shareholders; (ii) corporate shareholders; (iii) authorised nominees; and (iv) exempt authorised nominees shall use the RPEV facilities to participate and vote remotely at the AGM. You will be able to view a live webcast of the meeting, ask questions and submit your votes in real time whilst the meeting is in progress.

2. Kindly note that the quality of the live streaming is highly dependent on the bandwidth and stability of the internet connection of the participants. Therefore, kindly ensure that connectivity for the duration of the meeting is maintained.
3. Kindly follow the steps below to request for your login ID and password and usage of the RPEV facilities:

Before the day of the AGM		
Procedure		Action
i.	Register Online with Boardroom Smart Investor Portal (for first time registration only)	<i>(Note: If you have already signed up with Boardroom Smart Investor Portal previously, you are not required to register again. You may proceed to Step (ii)] – Submit request for remote participation.)</i> a. Access website https://investor.boardroomlimited.com. b. Click <<Register>> to sign up as a user. c. Complete the registration and upload a softcopy of your MyKAD/Identification Card (front and back) or Passport in JPEG, PNG or PDF format. d. Please enter a valid email address and wait for Boardroom's email verification. e. Your registration will be verified and approved within one (1) business day and an email notification will be provided.
ii.	Submit request for remote participation (User ID and Password)	<i>(Note: Registration for remote access will open on Friday, 17 December 2021. Please note that the closing time to submit your request is not less than forty-eight (48) hours before the time of holding the AGM, i.e. latest by Saturday, 15 January 2022 at 10.00 a.m.)</i> Individual Members a. Login to https://investor.boardroomlimited.com using your user ID and password from Step (i) above. b. Select "FRASER & NEAVE HOLDINGS BHD SIXTIETH (60th) ANNUAL GENERAL MEETING" from the list of Corporate Meetings and click "Enter". c. Click on "Register for RPEV". d. Read and agree to the Terms & Conditions and click "Next". e. Enter your CDS Account and thereafter submit your request. Appointment of Proxy – Individual members a. Log in to https://investor.boardroomlimited.com using your user ID and password from Step (i) above. b. Select FRASER & NEAVE HOLDINGS BHD SIXTIETH (60th) ANNUAL GENERAL MEETING from the list of Corporate Meetings and click "Enter". c. Click on "Submit eProxy Form". d. Read and accept the General Terms and Conditions by clicking "Next". e. Enter your CDS Account Number and number of securities held. Select your proxy – either the Chairman of the meeting or individual named proxy(ies) and enter the required particulars of your proxy(ies). f. Indicate your voting instructions – FOR or AGAINST or ABSTAIN. If you wish to have your proxy(ies) to act upon his/her discretion, please indicate DISCRETIONARY. g. Review and confirm your proxy appointment. h. Click "Apply". i. Download or print the eProxy form as acknowledgement. Corporate Shareholders, Authorised Nominee and Exempt Authorised Nominee a. Write in to bsr.helpdesk@boardroomlimited.com by providing the name of shareholder, CDS account number accompanied with the Certificate of Appointment of Corporate Representative or Form of Proxy (as the case may be) to submit the request. b. Please provide a copy of corporate representative's MyKad/Identification Card (front and back) or Passport in JPEG, PNG or PDF format as well as his/her email address.

ADMINISTRATIVE DETAILS

for the 60th Annual General Meeting of Fraser & Neave Holdings Bhd

Before the day of the AGM		
Procedure		Action
iii.	Email notification	a. You will receive notification from Boardroom that your request(s) has been received and is being verified. b. Upon system verification against the Record of Depositories of the AGM as at Friday, 7 January 2022, you will receive an email from Boardroom either approving or rejecting your registration for remote participation. c. If your registration is approved, you will also receive your remote access user ID and password in the same email from Boardroom after the closing date. d. Shareholders are encouraged to register at least forty-eight (48) hours before the commencement of the Meeting i.e., by Saturday, 15 January 2022 at 10.00 a.m. to avoid any delay in the registration process.
On the day of the AGM		
Procedure		Action
iv.	Login to Virtual Meeting Platform	a. The Virtual Meeting portal will be opened for login one (1) hour before the commencement of the AGM at 9.00 a.m. on Monday, 17 January 2022, which can be accessed via one of the following methods: • Launch Lumi Online Platform by scanning the QR Code provided in the email notification; or • Access to Lumi Online Platform via website at https://meeting.boardroomlimited.my. b. Insert the Meeting ID No. and sign in with the user ID and password provided to you via the email notification in Step (iii) above.
v.	Participate	<i>(Note: Questions submitted online will be moderated before being sent to the Chairman to avoid repetition)</i> a. If you would like to view the live webcast, select the broadcast icon.  b. If you would like to ask a question during the AGM, select the messaging icon.  c. Type your message within the chat box, once completed click the send button.
vi.	Voting	a. Once the Meeting is opened for voting, the polling icon  will appear with the resolutions and your voting choices. b. To vote, select your voting direction from the options provided. A confirmation message will appear to show your vote has been received. c. To change your vote, select another voting direction. d. If you wish to cancel your vote, please press "Cancel".
vii.	End of Participation	a. Upon the announcement by the Chairman on the closure of the AGM, the live webcast will end. b. You can now logout from the virtual meeting platform.

SUBMISSION OF QUESTIONS

1. Shareholders may submit questions in advance on the AGM resolutions and Annual Report 2021 commencing from Friday, 17 December 2021 and in any event no later than 10.00 a.m., Tuesday, 11 January 2022 via Boardroom's website at <https://investor.boardroomlimited.com> using the same user ID and password provided in Step (i) above, and select "SUBMIT QUESTION" to pose questions ("Pre-AGM Meeting Questions").
2. Thereafter, on the morning of the 60th AGM, shareholders may also submit questions via the messaging box on Lumi AGM webportal at <https://meeting.boardroomlimited.my> starting at 9.00 a.m. This webportal will remain open throughout the virtual AGM session.
3. The Board will endeavour to respond to Pre-AGM Meeting Questions and questions submitted from 9.00 a.m. on the day of the 60th AGM and throughout the meeting. However, not all questions will be answered during the meeting. In such event, the responses will be posted on the Company's website as soon as practicable.

E-COUPON

Shareholders and proxy holders who participate at the AGM will receive an e-Coupon. The e-Coupon and its redemption instructions will be sent to eligible shareholders'/proxy holders' email address used to register for the AGM within three (3) working days after the AGM on 17 January 2022. Please find below details of the terms and conditions of the e-Coupon:

1. One (1) e-Coupon will be given for one (1) attendee only regardless of the number of shareholders you are representing as a proxy and whether you are attending both as proxy and shareholder.
2. The e-Coupon is only valid for remote participants (via RPEV facilities) who logged in during the 60th AGM of F&NHB.
3. The e-Coupon is limited to one (1) time redemption of one (1) carton of 100PLUS cans for the email address used to register for the 60th AGM.
4. The e-Coupon is not exchangeable for cash or kind and is not replaceable for any other reason.
5. This e-Coupon is only applicable on F&N Life, the e-commerce store of F&NHB and mobile application.
6. This e-Coupon is valid until 28 February 2022.
7. No charges or delivery fee is required. Delivery is only applicable to Peninsular Malaysia.
8. F&NHB reserves the right to alter, extend or terminate the e-Coupon and change the terms and conditions at any time without prior notice.

RECORDING OR PHOTOGRAPHY

No recording or photography of the AGM proceedings is allowed without the prior written permission of the Company.

DIGITAL COPIES OF AGM DOCUMENTS

As part of our commitment to environmentally sustainable practices by reducing paper usage, the following documents can be accessed from our website at <https://fn.com.my/investors/ar2021/>:

1. Annual Report 2021
2. Notice of the 60th AGM and Proxy Form
3. Sustainability Report 2021
4. Circular in relation to the Share Buy-Back Statement and the Proposed Shareholders' Mandate for Recurrent Related Party Transactions
5. Corporate Governance Report 2021

ENQUIRY

If you have any enquiries prior to the AGM or if you wish to request for technical assistance to participate in the virtual meeting, please contact Boardroom during office hours from Monday to Friday (8.30 a.m. to 5.30 p.m.), details as follows:

Boardroom Share Registrars Sdn. Bhd.

Address : 11th Floor, Menara Symphony
No. 5 Jalan Prof. Khoo Kay Kim
Seksyen 13, 46200 Petaling Jaya
Selangor Darul Ehsan Malaysia

General Line : 603-7890 4700 (Helpdesk)

Fax Number : 603-7890 4670

Email : bsr.helpdesk@boardroomlimited.com

PERSONAL DATA POLICY

By registering for the RPVE meeting and/or submitting the instrument appointing a proxy(ies) and/or representative(s), the member of the Company has consented to the use of such data by F&NHB (or its agents) for the following purposes:

1. for registration and processing of the RPEV facilities;
2. communicate with the shareholders and proxy holders who participate at the AGM for redemption of e-Coupon;
3. respond to shareholders' and proxy holders' enquiries;
4. for internal record keeping;
5. send promotional materials, advertisement for marketing purposes;
6. publication of your personal information in any minutes, website, newsletter, brochure or any other materials which may be published internally or externally;
7. for processing and administration by the Company (or its agents); and
8. comply with any laws, listing rules, regulations and/or guidelines.

The member agrees that he/she will indemnify the Company in respect of any penalties, liabilities, claims, demands, losses and damages as a result of the shareholder's breach of warranty.